

2011-2012 CLCI POLANCO FELLOWSHIP
APPLICATION FORM (4 pages)
DEADLINE FRIDAY APRIL 29, 2011
(Please print and read application first)

Use this form for all candidate information except for your written statement and Letters of Recommendation. Please **type** all responses. **Do not** use staples and do not include a resume. Enclose application, written statement, and Letters of Recommendation in **one envelope** for mailing.

The complete application must be **postmarked no later than April 29, 2011**. Incomplete or late applications will not be accepted. There are no Exceptions.

Please mail the **original plus three** complete copies. Mail application packet to:

CLCI, c/o Lisa Baca-Sigala, Executive Director,
P.O. Box 26899 Los Angeles, CA 90026.
For additional information, please call (323) 660-7234

NAME: _____
(Last First Middle)

Current mailing address:

Street City State Zip Code _____

Email Address: _____

Phone: (____) _____ Cell (____) _____

What city do you consider to be your home town? _____

Permanent phone and residence (____) _____

Street, City, State, Zip Code _____

Application Page 2 of 4 Print Name _____

EDUCATION

(Attach additional sheets of paper if necessary.)

High School _____
(Name City State)

College or Trade School Dates Attended Major(s) Degrees GPA

a) What obstacles did you overcome to attain your education?

b) What are the most important lessons you learned from your formal education?

Do you plan to continue your education? ___ YES ___ NO

Field _____ What Degree? _____

Please answer the questions below on a separate sheet of paper and attach to your application:

CAREER GOALS – Please be as specific as possible

a) What are your short-term professional and personal goals?

b) What is your plan for achieving them? (list up to three)

c) Where would you like to be three to five years from now?

d) What are your long-term professional goals?

PERSONAL GOALS

a) Please list and briefly describe your three greatest strengths.

b) Please list and briefly describe your three areas for improvement.

c) Please list and briefly describe three things about yourself you would like to change.

LIST SCHOOL ACTIVITY, HONORS, PUBLICATIONS Please list your major extracurricular activities and level of participation, including dates. Also, please list any major awards, internships, or publications.

(Attach additional sheets if necessary.)

WORK EXPERIENCE Please list all paid positions in the last ten years. Begin with your most recent work experience and include job title, employer, dates of employment and a brief description of responsibilities. Please include telephone number and contact name of supervisor.

VOLUNTEER COMMUNITY ACTIVITY Please list all civic and social activities and those related to your profession or occupation. Indicate your level of participation and approximate dates.

ISSUE ANALYSIS

- a) Identify one public policy area that is of interest to you.
- b) Summarize three important issues pertaining to this public policy area that impacts Californians generally, and ethnic or underserved communities in particular.
- c) Indicate how your participation with the Quad-Caucus Polanco Fellows Program would enhance your ability to address these issues.

LEADERSHIP

- a) How do you define leadership?
- b) What do you think are the three most important qualities/characteristics of a good leader?
- c) What kind of leadership role would you like to be carrying out five to ten years from now?
- d) List three ways in which this program will help you become the leader you want to be.
- e) How will your participation in the Quad-Caucus Polanco Fellows Program benefit California and its diverse racial, ethnic and underserved communities?

Application Page 4 of 4 Print Name _____

PLEASE READ CAREFULLY BEFORE CONTINUING

WRITTEN STATEMENT - must be typed and double-spaced in 12-point type and with one-inch margins. Your name should appear at the top of each page.

Please submit a Personal Written Statement, **not to exceed three pages**.

The Written Statement is a vital part of your application and provides an opportunity to highlight the most distinguishing characteristics about yourself. You should describe your childhood and family background and explain how your family and background influenced and shaped who you are today personally, professionally and as a leader.

TRANSCRIPTS Please enclose an **official** transcript from each college, university or trade school you attended.

LETTERS OF RECOMMENDATION Please **enclose three Letters** of Recommendation. Not more than one letter can be provided from persons associated with the California Legislature. Each person providing a reference must seal it in a separate envelope, **sign his/her name across the seal** and return it to the applicant.

APPLICATION CERTIFICATION

I certify that all information and statement in this application are true and correct.

I understand that the information in this application may be verified.

X _____ DATE: _____

PRINT _____